



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

TIFTAREA YMCA

Job Title: **Development/ Aquatics Director**

Job Code: XXXX

FLSA Status: Exempt

Job Grade: XX

Reports to: Branch Executive Director

Revision Date: 2/1/19

Leadership Level: Team Leader

Primary Function/Department: Administration

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. Organizes and implements a comprehensive strategic annual campaign program. Coordinates and helps organize any special events during the year. Develops effective up to date data for website, Twitter, and Facebook along with media relations. Develops, organizes and implements high quality, member-focused YMCA aquatic programs that fulfill the mission of the YMCA.

OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

LEADERSHIP COMPETENCIES:

- Critical Thinking & Decision Making
- Innovation

QUALIFICATIONS:

- Bachelor's degree in business administration, information technology or related field, or equivalent.
- YMCA Team Leader certification preferred.
- Previous professional and/or management level IT experience; understanding of technology needs and systems of YMCA.
- Ability to research and implement new technologies and solutions.
- Skills in problem analysis and problem resolution at both a strategic and functional level.
- Ability to communicate effectively, and to train and instruct users.

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to use a computer for extended periods of time and be able to communicate using a computer and phone/smart device.



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- The employee frequently is required to sit and reach, and must be able to move around the work environment.
- The employee must occasionally lift and/or move up to 10 pounds.
- Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust.
- The noise level in the work environment is usually moderate.

SIGNATURE:

I have reviewed and understand this job description.

Employee's name

Employee's signature

Today's date: _____